



INSTITUTION OF ENGINEERS (MAURITIUS)

"Patron: H.E. The President of the Republic of Mauritius"

REF/IEM/EAB/ACC/CRPE/001

2023.03.17

<Invitation to Professional Engineers for Registration as IEM –EAB Engineering Programme Evaluators>

Dear RPEM Colleagues,

Invitation to show interest to become a member of IEM-EAB Accreditation Teams for the subsequent conduct of accreditation of engineering degree programmes to Washington Accord standard.

In the aftermath of the establishment of an Engineering Accreditation Board by the IEM, the latter has been searching for and is continuing its search for professionals from the industry and the academia likely to satisfy the desired profile for training and subsequent service as Evaluator for accrediting engineering degree programmes to EAB's standards and criteria (which shall not be lesser than Washington Accord standard). Since the professional standing and competence of EAB Evaluators will most likely constitute a critical element, among other equally critical requirements, in the evaluation of IEM's eventual application for membership of the Washington Accord, IEM wishes to secure the support of persons best suited for EAB's purposes and with the right motivation.

Towards the above objective we would like you to consider the attached/enclosed documents:

- (a) the Guidance Paper on the Criteria for Evaluator (ANNEX I)
- (b) the Nomination Form (ANNEX II)

If you consider you have suitable qualifications and are willing to submit yourself for training and thereafter making yourself available for conducting accreditation assignments for which you may be designated by the EAB.

You will observe, that in Section A of the Nomination Form, you should provide particulars relating to your educational attainments and professional standing.

In Section B, you should provide information about the experience acquired, post qualification, whether within the Academia or Industry (including the Infrastructure or Utilities sectors), or in both sectors, if applicable.

In Section C, you are required to advise us of your commitment or agreement to serve as an Evaluator of the EAB for which purpose we have supplied some information in the 'Notes' accompanying this Invitation Letter.



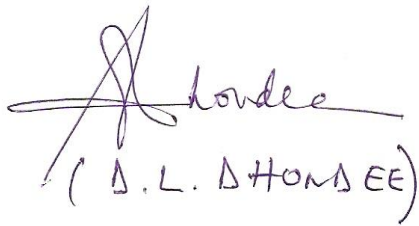
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As an eventual Evaluator, you will be serving the profession without expectation of any remuneration other than a nominal allowance determined by IEM.

In case you need any clarification or further information, please do not hesitate to email the undersigned at iem@intnet.mu.

Thanking you,
Regards,



(D . L . DHONDEE)

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ADMINISTRATOR. (Accreditation)

IEM-EAB

Copy: Chairman, EAB

Notes to the Potential Evaluator.

Invitation to Volunteer as Engineering Programme Evaluators

1. Please feel free to fill the associated form in MS Word or any text editor and forward by e-mail to IEM Office.
2. You may, if you wish, forward any mail version of your full CV but should still complete this form.
3. (a) IEM may use the information you supply on this form as well as in your CV when producing documentation highlighting the quality of the Accreditation Teams composition. It is a requirement of Washington Accord that the qualifications and training (in accreditation) of our Evaluators be included in our application. We hope you will not have any objection to that.
3.(b) You may edit the format, but kindly ensure the elements of information requested are supplied.



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4. Implications for selected candidates:

4.(a) Nominees should be willing and prepared to undergo the training and attend the workshops and sessions for such purpose (typically two to three-day programmes periodically) locally or overseas as IEM may arrange, including participating as observers in accreditation assignments being conducted by a Washington Accord body, as part of the Nominees' training (at the cost of the EAB), and subsequently their participating as an EAB Evaluator/Head of Accreditation Team in connection with any engineering degree programme for which EAB has received a request and performing the incumbent duties. In practice, this could imply about four (4) days activities including time for briefing by the EAB, scrutiny of the documentation submitted by the Engineering Faculty/Department Head of the HEI, establishing the work programme for a Visit to the Faculty, Meeting with staff and students, examining evidence made available and requested by the Visiting Team, Writing Report of Visit, Reporting to the EAB, and thereafter standing by for information or clarification that the EAB may require towards its decision on the Report, etc., for each programme being accredited.

4. (b) Members of Washington Accord (including future EAB Evaluators, if and when IEM-EAB successfully obtains admission as a Signatory of the Accord), may be designated to serve as Mentors, Nominators by Washington Accord to serve as mentor or Nominator for new applicants for provisional membership of Accord or as Mentors or Reviewers for applicants desiring upgrading to signatory status or even as Reviewers for existing Washington Accord Signatories seeking renewal of their signatory status.

4.(c) All Evaluators (of every Washington Accord member) are **volunteers putting their knowledge and experience at the service of the profession, and work against refund of expenses in the form of an allowance determined by IEM, without expectation of remuneration for services rendered as evaluators.**

Appended: Criteria for Evaluators (ANNEX I) & Nomination Form (ANNEX II)